



Children with health needs who cannot attend school policy

SEPTEMBER 2023

CONCORDIA MULTI ACADEMY TRUST

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1. Document Control

Amendment History

Version No.	Date	Comments
1.0	September 23	Trust policy

Review Dates

Next Review Date
September 2024

Author(s)

Name	Role
Jenni Ogden	Headteacher

Reviewer(s)

Name	Role
Moira Atkins	Trust Education Officer

Approver(s)

Name	Role
Tracy Webb	Chief Executive Officer

2. Aims, Legislation and Guidance

Aims

This policy aims to ensure that:

Suitable education is arranged for pupils on roll who cannot attend school due to health needs

Pupils, staff and parents understand what the school is responsible for when this education is being provided by the local authority

Legislation and guidance

This policy reflects the requirements of the Education Act 1996.

Recording absence

Schools must record absences on Arbor for all pupils who cannot attend school. If a pupil is in hospital, the code M should be used and for all other absence the code I should be used.

If the school makes arrangements

- Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school.

This will involve the following:

- Work being set for the individual follows the curriculum for their year group as closely as possible
- Weekly check-in phone calls

Consider arrangements needed for successful reintegration when the pupil returns to school.

If the local authority makes arrangements

If the school can't make suitable arrangements, the Local Authority will become responsible for arranging suitable education for these children in conjunction with the SEN team/health team.

In cases where the local authority makes arrangements, the school will:

- Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the pupil
- Share information with the local authority and relevant health services as required
- Help make sure that the provision offered to the pupil is as effective as possible and that the child can be reintegrated back into school successfully

When reintegration is anticipated, work with the local authority to:

- Plan for consistent provision during and after the period of education outside the school, allowing the pupil to access the same curriculum and materials that they would have used in school as far as possible
- Enable the pupil to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school)
- Create individually tailored reintegration plans for each child returning to school
- Consider whether any reasonable adjustments need to be made

Links to other policies

- This policy links to the following policies:
- Accessibility plan
- Supporting pupils with medical conditions
- Special Educational Needs